

RENTAL APPLICATION

Apartment applied for: _____ Move-in date: _____ Rent amt.: _____

Each person intending to reside on the premises must complete an application, in full. Married occupants may complete a joint application. Please complete front and back of application.

I. APPLICANT INFORMATION & IDENTIFICATION

Applicant's Name _____ S.S.N. _____ - _____ - _____ D.O.B. _____

Applicant's Driver's License # _____ State _____ Expiration Date _____

Marital Status _____ Primary Phone # _____ Second Phone # _____

Spouse's Name _____ S.S.N. _____ - _____ - _____ D.O.B. _____

Spouse's Driver's License # _____ State _____ Expiration Date _____

Children Names & Ages: _____

II. RENTAL HISTORY – Provide verifiable information regarding your most recent two years of renting.

1. Current Address _____ City _____ State _____

Dates of occupancy: From _____ To _____ Rent Amt. _____

Name of apts. or owner: _____ Manager's Phone # _____

Reason for moving: _____

2. Previous Address _____ City _____ State _____

Dates of occupancy: From _____ To _____ Rent Amt. _____

Name of apts. or owner: _____ Manager's Phone # _____

Reason for moving: _____

3. Previous Address _____ City _____ State _____

Dates of occupancy: From _____ To _____ Rent Amt. _____

Name of apts. or owner: _____ Manager's Phone # _____

Reason for moving: _____

Have you ever been **EVICTED** or **BROKEN A LEASE**, or been **CONVICTED OF A CRIME OTHER THAN A TRAFFIC OFFENSE**? YES _____ NO _____ If yes, please explain _____

III. EMPLOYMENT & INCOME INFORMATION – Provide verifiable employment & income information.

Applicant's Employer _____ Position _____

Work Address _____ City _____ State _____

Length of Employment _____ Gross Income (per month) _____

Supervisor's Name _____ Work Phone Number _____

Spouse's Employer _____ Position _____

Work Address _____ City _____ State _____

Length of Employment _____ Gross Income (per month) _____

Supervisor's Name _____ Work Phone Number _____

PLEASE COMPLETE OTHER SIDE OF APPLICATION

Other Income (per month) _____ Source of other income (must be verifiable) _____

IV. FINANCIAL INFORMATION

Checking Account _____
bank name address city state

Savings Account _____
bank name address city state

Credit Card Account _____
bank name address city state

V. AUTOMOBILE INFORMATION – Only the vehicles listed here can be kept at the subject premises. Only one vehicle per applicant can be kept at the premises.

Vehicle #1: Make/Model _____ Year _____ License Plate _____

Vehicle #2: Make/Model _____ Year _____ License Plate _____

VI. EMERGENCY CONTACT INFORMATION

Name of person to be called in case of an emergency _____

Relationship to Applicant _____ Address _____

City _____ State _____ Phone # _____

VII. PET INFORMATION

Do you currently own a pet? Yes _____ No _____ What type? _____ What size? _____

VIII. DEPOSIT & AGREEMENT OF UNDERSTANDING

I/We, the undersigned, understand and agree that as of the signing of this application the criminal background check, as well as other verification of information provided has not been done. Therefore I/we understand that any misinformation which has been provided will be considered to be a breach of any lease which may be signed subsequently, and that if such misinformation is uncovered that I/we will be required to vacate within 72 hours of notice given by the landlord.

I/We further understand and agree that I/we am depositing the sum of \$ _____, with the landlord, to be used as a damage deposit upon approval of my application and the signing of a lease agreement. In the event the application is **denied** for any reason, this deposit will be refunded. In the event the application is **approved**, and I/we refuse to sign a lease agreement and occupy the premises, for any reason, the landlord shall retain the full amount deposited as liquidated damages for the lost opportunity to rent the premises to others, the costs of showing the property again, related time and advertising costs, and other expenses incurred by the applicant's refusal.

The signature(s) below represents approval that the landlord has permission to obtain credit reports, do a personal background check, conduct employment, residential, and financial history reports for the purposes of verifying supplied information. Furthermore, the undersigned recognize that there is a continuing duty to notify the landlord of any changes to any of the information contained in this application for the length of the tenancy. The signature(s) also authorizes any person or company to supply requested verification information.

X _____ dated: _____
Applicant

X _____ dated: _____
Spouse of applicant

Office Use Only

Results of verification: APPROVED by _____ DENIED by _____
Rental amount _____ Lease term from _____ to _____ Deposit amt. _____

PLEASE COMPLETE OTHER SIDE OF APPLICATION